

SUPPLEMENTAL/BID BULLETIN NO. 1

PROJECT : **3,000,000 Pieces Plastic Money Bag under Project Identification No. LBP-GIBAC-ITB-GS-20250319-02**

IMPLEMENTOR : **Bids and Awards Committee for Goods and Infrastructure (GI-BAC)**

DATE : **05 June 2025**

This Supplemental/Bid Bulletin is issued to modify, amend and/or clarify specific items in the Bidding Documents. It shall form an integral part of the Bidding Documents.

Modification, amendment and/or clarification:

1. The Terms of Reference (Annexes D-1 to D-3), Technical Specifications (Section VII) and Checklist of Bidding Documents (Item No. 12 of Technical Documents) have been revised. Please see attached Revised Annexes D1- to D-3 and specific sections of the Bidding Documents.
2. The Submission and Opening of Bids is rescheduled on June 19, 2025 at 10:00 A.M. through videoconferencing using Microsoft (MS) Teams application.
3. Responses to Bidder's Queries/Clarifications per Annex G.


EMMANUEL G. HIO, JR.
Chairperson, GI-BAC

Technical Specifications

Specifications	Statement of Compliance
<p>3,000,000 Pieces Plastic Money Bag</p> <p>Notes:</p> <ol style="list-style-type: none"> <i>1. Terms of Reference per Revised Annexes D-1 to D-3.</i> <i>2. The Lowest Calculated Bidder must submit three (3) actual samples within five (5) working days from the date of bidding.</i> 	<p>Bidders must state below either “Comply” or “Not Comply” against each of the individual parameters of each Specification preferably stating the corresponding performance parameter of the product offered.</p> <p>Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.</p> <p>Please state here either “Comply” or “Not Comply”</p> <hr/> <hr/>

Non-submission of the above requirements may result to post-disqualification of the bidder.	
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Conforme:

Name of Bidder

Signature over Printed Name of
Authorized Representative

Position Title

Checklist of Bidding Documents for Procurement of Goods and Services

The documents for each component should be arranged as per this Checklist. Kindly provide guides or dividers with appropriate labels.

Eligibility and Technical Components (PDF File)

The Eligibility and Technical Component shall contain documents sequentially arranged as follows:

○ Eligibility Documents – Class “A”

Legal Eligibility Documents

1. Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages).

Technical Eligibility Documents

2. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder. (sample form - Form No. 7).
3. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the last five (5) years from the date of submission and receipt of bids. The statement shall include all information required in the sample form (Form No. 3).
4. Statement of the prospective bidder identifying its Single Largest Completed Contract (SLCC) similar to the contract to be bid within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the sample form (Form No. 4).

Financial Eligibility Documents

5. The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.

6. The prospective bidder's computation for its Net Financial Contracting Capacity (NFCC) following the sample form (Form No. 5), or in the case of Procurement of Goods, a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.
- **Eligibility Documents – Class “B”**
7. Duly signed valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit its legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance, provided, that the partner responsible to submit the NFCC shall likewise submit the statement of all its ongoing contracts and Audited Financial Statements.
 8. For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos, Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
 9. Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.
- **Technical Documents**
10. Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).
 11. Section VI – Revised Schedule of Requirements with signature of bidder's authorized representative.
 12. ***Section VII – Revised Specifications with response on compliance and signature of bidder's authorized representative.***
 13. Duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No.6).

Note: During the opening of the first bid envelope (Eligibility and Technical Component), only the above documents will be checked by the BAC if they are all present using a non-discretionary “pass/fail” criterion to determine each bidder's compliance with the documents required to be submitted for eligibility and the technical requirements.

- ***Post-bidding Documents/Requirements – [The Lowest Calculated Bidder must submit the following documents/requirements within five (5) working days from the date of bidding]:***

14. Three (3) actual samples

- **Post-Qualification Documents/Requirements – [The bidder may submit the following documents/requirements within five (5) calendar days after receipt of Notice of Post-Qualification]:**

1. Business Tax Returns per Revenue Regulations 3-2005 (BIR No. 2550 Q) VAT or Percentage Tax Returns for the last two (2) quarters filed manually or through EFPS.
2. Latest Income Tax Return filed manually or through EFPS.
3. Original copy of Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).
4. Original copy of duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No.6).
5. Duly notarized Secretary's Certificate designating the authorized signatory in the Contract Agreement if the same is other than the bidder's authorized signatory in the bidding (sample form – Form No. 7).

Financial Component (PDF File)

- **The Financial Component shall contain documents sequentially arranged as follows:**

1. Duly filled out Bid Form signed by the Bidder's authorized representative (sample form - Form No.1).
2. Duly filled out Schedule of Prices signed by the Bidder's authorized representative (sample form - Form No.2).

Note: The forms attached to the Bidding Documents may be reproduced or reformatted provided the information required in the original forms and other requirements like signatures, if applicable, are complied with in the submittal.

LAND BANK OF THE PHILIPPINES**TERMS OF REFERENCE****A. Name and Description of Project**

3,000,000 Pieces of Plastic Money Bag

B. Objective

To be used for sealing and wrapping of fit/ unfit notes for fund transfer and for BSP Deposit.

C. Project Requirement

Technical Specifications
A. Size: 6 ¼" x 11 ½ " + 3"
B. Fold: 3"
C. Thickness: .002 inch or 50.8 micron
D. Type: Clear Plastic – Bottom Sealed
E. Material: Polyethylene (PE)
F. Conforms with latest sample (please see attached sample)
G. Packaging – Plastic Pouch (1,000 pcs. per pack)

D. Scope of the Project

Supply and Delivery of 3,000,000 Pieces of Plastic Money Bag

E. Delivery Schedule

- Thirty (30) calendar days upon receipt of Notice to Proceed. Staggered quarterly delivery and payment of 500,000 pcs. of Plastic Money Bag.
- The supplier shall contact Ms. Mary Rose M. Vergel or Ms. Unavie Jane G. Jalilul, before the delivery at local 8449 or 7349 respectively.

LAND BANK OF THE PHILIPPINES
JUL 10 2025 3:00PM

- The supplies shall be delivered at LANDBANK Plaza, 1598 M.H Del Pilar, Cor Dr. J. Quintos Sts., Malate, Manila.

F. Liquidated Damages

If the winning bidder fails to deliver any or all of the goods and/or services within the period/s specified in this Contract, the Bank shall, without prejudice to its other remedies under this Contract and under the Applicable Law, deduct from the contract price, as liquidated damages, a sum equivalent to one-tenth of one percent (0.001) of the price of the unperformed portion of the goods and/or services for each day of delay based on the approved contract. LANDBANK need not prove that it has incurred actual damages to be entitled to liquidated damages. Such amount shall be deducted from any money due or which may become due to Supplier. In case the total sum of liquidated damages reached 10% of the contract price, LANDBANK may rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid.

G. Pre-Termination/Termination of Contract

Pre-Termination/ Termination of Contract shall be governed by the guidelines on Termination of the Contract per Annex "I" of the 2016 Revised Implementing Rules and Regulations.

In addition to the grounds under the said Guidelines for Contract Termination the following are also grounds for pre-termination/termination:

- *Failure by the service provider to perform its obligation thereon;*
- *Unsatisfactory Performance by the service provider with the contract duration*

H. Other Terms and Condition

The bidder must submit three (3) samples of Plastic Money Bag for testing, to be submitted within five (5) working days from the date of opening of bids.

PLASTIC MONEY BAG SAMPLES

actual sample of
G/MAC in 0-4-23
re: SBM

Revised
Annex D-3
(Actual Sample)

RESPONSES TO BIDDER'S QUERIES AND/OR SUGGESTIONS

DATE	June 3, 2025
PROEJECT INDENTIFICATION NO.	LBP-GIBAC-ITB-GS-20250319-02
PROJECT NAME	3,000,000 Pieces Plastic Money Bag
PROPONENT UNIT/TECHNICAL WORKING GROUP	Cash Operations Support Department

ITEM NO.	PORTION OF BIDDING DOCUMENTS	QUERIES AND/OR SUGGESTIONS	LANDBANK's RESPONSES
1.	Special Conditions of Contract	<p>Typically, items packed in plastic bags are bundled. However, the bidding documents specify that an outer packaging is required, indicating that the items should be placed in a box. In this regard, may we kindly request the following details:</p> <ul style="list-style-type: none"> a) The required size or dimensions of the box b) The number of bundles or pieces expected per box 	<p>a) There is no required size for the packaging but in accordance to the Special Conditions of the Contract under Packaging. <i>"The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit."</i></p> <p>b) 1,000 pcs per pack.</p>

ANNEX G